

FY 2021-22 BUDGET BUDGET SECTION SUMMARY

Section Title:

SANITATION ZONE - AIRPORT / LARKFIELD / WIKIUP

A. Program Description

This budget finances the operation, maintenance, and administration of a collection system, trunk line, and treatment plant serving the Airport/Larkfield/Wikiup area.

B. Financial Summary

Section	GROSS EXPENDITURES			NET COST/USE OF FUND BALANCE		
	FY 20-21 Adopted	FY 21-22 Requested	Percent Change	FY 20-21 Adopted	FY 21-22 Requested	Percent Change
Operations	\$5,695,906	\$6,108,088	7.24%	\$1,162,065	\$945,400	(18.64%)
Bonds	83,042	72,142	(13.13%)	(369,067)	(363,496)	(1.51%)
Construction	450,000	579,998	28.89%	136,339	356,541	161.51%
TOTAL:	\$6,228,948	\$6,760,228	8.53%	\$929,337	\$938,445	0.98%

C. Staffing Summary

No staffing is allocated to this index.

D. Workload Summary

Workload Indicator	FY 19-20 Actual	FY 20-21 Budget Estimate	FY 20-21 Revised Estimate	FY 21-22 Projected	Change from FY 20-21 Budget Estimate
Total ESDs	3,721	3,719	3,865	3,870	4.06%
Total APNs	1,813	1,813	1,976	1,981	9.27%

E. Summary of Issues and Significant Changes

The Airport/Larkfield/Wikiup Sanitation Zone's (Airport SZ) treatment plant was designed as a zero discharge facility and has the ability to treat an average daily dry weather flow of up to 0.9 million gallons per day (mgd) to tertiary wastewater treatment standards.

For several years following major expansion of the Airport SZ's reclamation system and upgrade of the treatment plant to meet tertiary standards, rate increases did not keep pace with the increased operations and debt service costs. Various steps have been taken to improve performance of the filtration system and the Agency has implemented aggressive water conservation measures to delay the need for capital expansion projects.

The requested rate per ESD for FY 21-22 annual service charges is \$1,058, representing a 4.0% increase from FY 20-21. Rate increases in excess of the inflation will be needed to balance operational revenue and costs over the next several years.

FY 2021-22 BUDGET
BUDGET SECTION SUMMARY

Section Title:

SANITATION ZONE - AIRPORT / LARKFIELD / WIKIUP

F. Summary of Reduction Options

No reduction options are proposed.

G. Attachments

- Summary of Revenues and Expenditures
- Character Justification
- Statement of Special Fund Activity

FY 2021-22 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: SANI ZONE - AIRPORT / LARKFIELD / WIKIUP - OPERATIONS
Fund/Department ID: 44705-33100100

Account No. and Title	Adopted 2020-21	Requested 2021-22	Difference	Percent Change
REVENUES:				
<u>TAXES</u>				
40003 Direct Charges-CY	\$3,168,743	\$3,288,388	\$119,645	3.78%
40202 Direct Charges - PY	25,000	25,000	0	0.00%
40999 Penalties/Costs on Taxes	4,500	4,500	0	0.00%
Subtotal Taxes	\$3,198,243	\$3,317,888	\$119,645	3.74%
<u>USE OF MONEY</u>				
44002 Interest on Pooled Cash	\$16,480	\$8,000	(\$8,480)	(51.46%)
44101 Rent - Real Estate	150,000	150,000	0	0.00%
Subtotal Use of Money	\$166,480	\$158,000	(\$8,480)	(5.09%)
<u>CHARGES FOR SERVICES</u>				
45221 Sewer/Water Usage Fee	\$669,118	\$611,800	(\$57,318)	(8.57%)
45316 Water Conservation	500,000	0	(500,000)	(100.00%)
Subtotal Charges for Services	\$1,169,118	\$611,800	(\$557,318)	(47.67%)
<u>OTHER FINANCING SOURCES</u>				
47101 Trans in - Within a Fund	\$0	\$1,075,000	\$1,075,000	N/A
Subtotal Other Financing Sources	\$0	\$1,075,000	\$1,075,000	N/A
TOTAL REVENUES	\$4,533,841	\$5,162,688	\$628,847	13.87%

EXPENDITURES:

SERVICES AND SUPPLIES

51061 Maintenance - Equipment	\$155,000	\$200,000	\$45,000	29.03%
51201 Administration Services	27,000	29,000	2,000	7.41%
51211 Legal Services	3,000	5,000	2,000	66.67%
51230 Security Services	0	500	500	N/A
51231 Testing/Analysis	50,000	120,000	70,000	140.00%
51241 Outside Printing & Binding	3,000	2,500	(500)	(16.67%)
51244 Permits/License/Fees	55,000	60,000	5,000	9.09%
51401 Rents & Leases-Equipment	15,000	9,000	(6,000)	(40.00%)
51421 Rents & Leases-Bldgs/Land	0	9,400	9,400	N/A
51803 Other Contract Services	645,000	426,000	(219,000)	(33.95%)
51902 Telecommunications Usage	5,000	4,300	(700)	(14.00%)
51917 District Operations Charges	2,184,150	2,800,000	615,850	28.20%
51921 Equipment Usage Charges	160,000	162,750	2,750	1.72%
52061 Fuel/Gas/Oil	2,000	1,000	(1,000)	(50.00%)
52071 Materials and Supplies Expense	0	300	300	N/A
52072 Chemicals	85,000	200,000	115,000	135.29%
52081 Medical/Laboratory Supplies	5,000	5,000	0	0.00%
52091 Memberships/Certifications	0	100	100	N/A
52111 Office Supplies	1,000	1,200	200	20.00%
52117 Mail and Postage Supplies	250	0	(250)	(100.00%)

FY 2021-22 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: SANI ZONE - AIRPORT / LARKFIELD / WIKIUP - OPERATIONS
Fund/Department ID: 44705-33100100

Account No. and Title	Adopted 2020-21	Requested 2021-22	Difference	Percent Change
<u>SERVICES AND SUPPLIES (cont'd)</u>				
52141 Minor Equipment/Small Tools	18,000	7,000	(11,000)	(61.11%)
52143 Software/Licensing Fees	1,000	500	(500)	(50.00%)
52171 Water Conservation Program	185,667	17,200	(168,467)	(90.74%)
52193 Utilities-Power	320,000	302,000	(18,000)	(5.63%)
<i>Subtotal Services and Supplies</i>	<u>\$3,920,067</u>	<u>\$4,362,750</u>	<u>\$442,683</u>	<u>11.29%</u>
<u>OTHER CHARGES</u>				
53401 Amortization Expense	\$16,000	\$16,000	\$0	0.00%
53402 Depreciation Expense	1,302,000	1,281,000	-21,000	(1.61%)
<i>Subtotal Other Charges</i>	<u>\$1,318,000</u>	<u>\$1,297,000</u>	<u>(\$21,000)</u>	<u>(1.59%)</u>
<u>OTHER FINANCING USES</u>				
57011 Transfers out-within a Fund	\$442,839	\$433,338	(\$9,501)	(2.15%)
<i>Subtotal Other Financing Uses</i>	<u>\$442,839</u>	<u>\$433,338</u>	<u>(\$9,501)</u>	<u>(2.15%)</u>
<u>FIXED ASSETS</u>				
19820 Machinery & Equipment	\$0	\$0	\$0	N/A
19841 Work in Progress - Intang	15,000	15,000	0	0.00%
<i>Subtotal Fixed Assets</i>	<u>\$15,000</u>	<u>\$15,000</u>	<u>\$0</u>	<u>0.00%</u>
TOTAL EXPENDITURES	<u>\$5,695,906</u>	<u>\$6,108,088</u>	<u>\$412,182</u>	<u>7.24%</u>
TOTAL NET COST <i>(Expenditures Minus Revenues)</i>	<u>\$1,162,065</u>	<u>\$945,400</u>	<u>(\$216,665)</u>	<u>(18.64%)</u>

FY 2021-22 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Sanitation Zone - Airport/Larkfield/Wikiup - Operations

Character Title: Taxes **Character No.:** 44705-33100100-40

40003 Direct Charges - CY		
Flat charge revenue from annual service charges is expected to increase from the adopted FY 20-21 budget. The rate will increase approximately 4.0%, from \$1,018 to \$1,058.		
ESDs times annual rate:	3,338 x \$1,058	\$3,531,604
Less Estimated Delinquency Factor:	6.1%	(213,716)
		\$3,317,888
(See Account 45221 for Total ESDs)		\$3,317,888
40202 Direct Charges - PY		
This account records the estimated delinquent amount of prior years sewer service charges.		
40999 Penalties/Costs on Taxes		
This account records penalties paid on delinquent sewer service charges.		

Character Title: Use of Money **Character No.:** 44705-33100100-44

44002 Interest on Pooled Cash		
This account records interest on pooled cash held for the Zone by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.		
Estimated Average Cash Balance		\$800,000
Projected Interest Rate		1.00%
Projected/Planned Interest on Pooled Cash		\$8,000
44101 Rent-Real Estate		
This represent the payment of rent of property per the Memorandum of Agreement for the photovoltaic facility (\$50,000) and the relocated service center (\$100,000).		

Character Title: Charges for Services **Character No.:** 44705-33100100-45

45221 Sewer/Water Usage Fee		
This account records annual sewer service charges for entities that are invoiced, rather than collected as flat charges on the tax roll, and for new hook-ups as they occur during the year. The Sanitation Rate Ordinance requires that charges be collected at the time permits are issued. The properties are then added to the tax roll master listing and collected through account 40003, Direct Charges-CY. In the following year based on projected FY 20-21 ESDs, the Zone will experience an increase in revenue from invoiced entities. The budgeted revenue reflects an increase in the annual sewer service charge from \$1,018 to \$1,058.		
ESDs x Annual Charge	531 x \$1,058	= \$561,800
This account also records revenue associated with the Industrial Users Monitoring program or revenue received from any industrial user for events such as an unauthorized (or specially authorized) discharge into the treatment plant.		
45316 Water Conservation		
This account records the revenue associated with offset fees from Sutter Hospital.		

Character Title: Other Financing Sources **Character No.:** 44705-33100100-47

47101 OT - W/in Special Dist - BOS		
This account records a transfer from SCWA General Fund to provide funds to operate the treatment plant.		

FY 2021-22 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Sanitation Zone - Airport/Larkfield/Wikiup - Operations
Character Title: Services and Supplies **Character No.:** 44705-33100100-51 & 52

51061 Maintenance - Equipment

This account records the costs for routine maintenance of equipment.
The following projects are planned for the forthcoming year:

Recycle Main Air/Blowoff R/R	\$ 25,000
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51201 Administration Costs

This account represents the 1% administration fee assessed by the County for processing collection of flat charges on the tax roll.

51211 Legal Services

This account covers the estimated costs of legal services to be provided by County Counsel or outside legal services.

51231 Testing/Analysis

This account records expenses incurred to comply with all regulatory testing requirements.

51241 Outside Printing & Binding

This account represents the cost of outside printing services.

51244 Permits/License/Fees

This account records the cost of all permits.

51401 Rents/Leases-Equipment

This account represents funds for rents and leases of equipment.

51421 Rents/Leases-Buildings/Land

This account represents costs for the lease agreement for storage and irrigation of wastewater effluent.

51803 Other Contract Services

This account reflects the costs for various outside services which include:

Disaster Preparedness Study	\$ 30,000
Mowing Contract	50,000
Pavement Preservation	84,000
Regulatory Permitting Assistance	45,000
Sanitary Sewer Management Plan and Collection System Modeling	15,000
Sludge Removal	120,000
	\$ 344,000

51902 Telecommunication Usage

This account records expense paid by the Airport SZ for outside communication and wireless services.

51917 District Operations Charges

This account records the cost of labor and overhead associated with operations and maintenance of the Zone's facilities.

Additional Planned Projects:

Community Power Resilience Grant	\$ 5,000
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51921 Equipment Usage Charges

This account represents funds for equipment usage.

52061 Fuel/Gas/Oil

This account includes the costs of gas, diesel and oil.

FY 2021-22 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Sanitation Zone - Airport/Larkfield/Wikiup - Operations
Character Title: Services and Supplies (Continued) **Character No.:** 44705-33100100-51 & 52

52071 Materials and Supplies Expense

This account includes the costs of materials and supplies for the District.

52072 Chemicals

This account records the cost of chemicals required for operation of the treatment plant.

52081 Medical/Laboratory Supplies

This account records the cost of lab supplies required for testing and monitoring wastewater.

52111 Office Supplies

This account covers the costs of operational supplies.

52117 Mail and Postage Supplies

This account represents the costs of postage.

52141 Minor Equipment/Small Tools

This account represents funds for the purchase of office furniture, small tools, instruments and equipment that are individually under \$5,000.

52143 Software/Licensing Fees

This account provides funds for various software packages.

52171 Water Conservation Program

This account records the cost of indoor water use efficiency programs including but not limited to indoor water use assessments/audits, fixture replacements and rebates with the goal of inflow reduction.

52193 Utilities Power

This account records the cost of payments made for utilities such as gas and electricity.

Character Title: Other Charges **Character No.:** 44705-33100100-53

53402 Depreciation

Generally Accepted Accounting Principles require that depreciation be expensed each year.

Character Title: Other Financing Uses **Character No.:** 44705-33100100-57

57011 Transfers out-within a Fund

This account reflects the transfer of cash from the Operations Fund to the Bond Fund to cover principal and interest payments.

Character Title: Fixed Assets **Character No.:** 44705-33100100-19

19820 Machinery & Equipment

This account records cost for equipment over \$5,000.

19840 Work in Progress - Equipment

This account is used for the purchase of equipment that is a fixed or movable tangible asset used for operations.

19841 Work in Progress - Intang

This account captures costs for the development of intangible assets including the implementation and negotiation or acquisitions of easements.

FY 2021-22 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Sanitation
Fund: Sanitation Zone - Airport / Larkfield / Wikiup - Operations
Fund/Department ID: 44705-33100100

DESCRIPTION OF FUND ACTIVITY	Actual FY 19-20	Estimated FY 20-21	Requested FY 21-22
Undesignated/Unreserved <u>BEGINNING</u> Fund Balance			
Available for Budgeting (See Detailed Components Below)	\$1,716,576	\$1,031,294	\$765,117
Annual Revenues and Expenditures:			
Revenues - Increase fund balance	4,001,895	\$4,431,541	5,162,688
Expenditures - (Decrease) fund balance	(5,424,690)	(\$6,015,718)	(6,108,088)
Net Surplus or Deficit - Increase/(Decrease) to fund balance	(1,422,797)	(1,584,177)	(945,400)
Adjustments to Reserves/Encumbrances:			
53402 - Depreciation Expense	988,840	1,302,000	1,281,000
Change in Encumbrance	(174,881)	-	-
Unrealized Gain/Loss	8,741	-	-
Amortization	5,952	16,000	16,000
Change in prepaid exp	(1,152)	-	-
Post Audit Adjustment	(89,985)	-	-
Net Adjustment - Increase/(Decrease) to Fund Balance	737,514	1,318,000	1,297,000
Undesignated/Unreserved <u>ENDING</u> Fund Balance			
Available for Budgeting	\$1,031,294	\$765,117	\$1,116,717
Target Fund Balance	\$1,995,155	\$2,057,690	\$2,181,375
<i>Over/(Under) Target Fund Balance</i>	(\$963,862)	(\$1,292,573)	(\$1,064,658)
Total Increase/(Decrease) in Fund Balance for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	(\$685,282)	(\$266,177)	\$351,600
<u>Fund Balance Components at Beginning of FY</u>			
Equity in Pooled Cash	7/1/19	7/1/20	
Other Receivables	2,240,578	1,656,350	
Accounts Payable	26,899	59,333	
Accounts Receivable-AR Module	(106,825)	(87,192)	
Allowance for Uncollectible Accounts	(675)	(46,042)	
AR Maint/Trnsf Control	89,501	103,497	
Retention Receivable	3,488	-	
Deposits from Others	(427,810)	(308,321)	
Due from State AR	5,634	3,874	
Accounts Payable	(28,060)	(89,170)	
Prepaid Expense	-	-	
Other Current Liabilities	-	-	
Encumbrances	(86,154)	(261,035)	
Total Beginning Fund Balance	1,716,576	1,031,294	

FY 2021-22 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: Sanitation Zone - A.L.W. - CONSTRUCTION
Fund/Department ID: 44710-33100200

Account No. and Title	Adopted 2020-21	Requested 2021-22	Difference	Percent Change
REVENUES:				
<u>USE OF MONEY</u>				
44002 Interest on Pooled Cash	\$17,510	\$17,000	(\$510)	(2.91%)
44003 Other Interest Earnings	33,246	32,000	(1,246)	(3.75%)
Subtotal Use of Money	\$50,756	\$49,000	(\$1,756)	(3.46%)
<u>MISCELLANEOUS REVENUE</u>				
46024 Connection Fees	\$262,905	\$172,457	(\$90,448)	(34.40%)
Subtotal Miscellaneous Revenue	\$262,905	\$172,457	(\$90,448)	(34.40%)
<u>ADMINISTRATIVE CONTROL</u>				
49002 Advances	\$0	\$69,000	\$69,000	N/A
49003 Advances Clearing	0	(69,000)	(69,000)	N/A
Subtotal Administrative Control	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$313,661	\$221,457	(\$92,204)	(29.40%)
EXPENDITURES:				
<u>FIXED ASSETS</u>				
19832 CIP - Infrastructure	\$450,000	\$547,998	\$97,998	21.78%
Subtotal Fixed Assets	\$450,000	\$547,998	\$97,998	21.78%
TOTAL EXPENDITURES	\$450,000	\$547,998	\$97,998	21.78%
TOTAL NET COST <i>(Expenditures Minus Revenues)</i>	\$136,339	\$326,541	\$190,202	139.51%

FY 2021-22 BUDGET CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Sanitation Zone - Airport/Larkfield/Wikiup - Construction

Character Title: Use of Money **Character No.:** 44710-33100200-44

44002 Interest on Pooled Cash

This account records interest on pooled cash held for the Zone by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$1,700,000
Projected Interest Rate	1.00%
Projected/Planned Interest on Pooled Cash	\$17,000

Character Title: Miscellaneous Revenue **Character No.:** 44710-33100200-46

46026 Connection Fees

This account reflects the anticipated new sewer connections to the Zone.

Character Title: Fixed Assets **Character No.:** 44710-33100200-19

19832 CIP - Infrastructure

This account can be used to provide capacity to new users pursuant to the County General Plan (using connection fee revenue), as well as for treatment plant and reclamation system improvement projects.

Planned projects:

Main Electrical Breaker Switchgear BIG	A0085	201,848
Chemical feed Tanks	tbd	100,000
Programming Services for Filter Plant and Related Facilities	A0082	150,000
Aeration Basin Aerators	A0070	96,150
		\$547,998

FY 2021-22 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: **Sonoma County Water Agency - Sanitation**
Fund: **Sanitation Zone - Airport / Larkfield / Wikiup - Construction**
Fund/Department ID: **44710-33100200**

DESCRIPTION OF FUND ACTIVITY	Actual FY 19-20	Estimated FY 20-21	Requested FY 21-22
Undesignated/Unreserved <u>BEGINNING</u> Fund Balance			
Available for Budgeting (See Detailed Components Below)	\$2,586,146	\$1,792,950	\$1,647,569
Annual Revenues and Expenditures:			
Revenues - Increase fund balance	1,538,997	364,285	221,457
Expenditures - (Decrease) fund balance	(144,813)	(580,283)	(547,998)
Net Surplus or Deficit - Increase/(Decrease) to fund balance	1,394,183	(215,998)	(326,541)
Adjustments to Reserves/Encumbrances:			
Unrealized Gain/Loss	1,033	-	-
Donated Assets	-	-	-
Change in Encumbrance	(255,199)	-	-
Post Audit Adjustment	(584,204)	-	-
Accrual of Connection Fees Receivable - Larkfield Estates	69,597	70,617	72,030
Larkfield Estates - Connection Fees Receivable	(1,418,608)	-	-
Advances - Principal Received	-	-	-
Non-current accounts receivable	2	-	-
Net Adjustment - Increase/(Decrease) to Fund Balance	(2,187,379)	70,617	72,030
Undesignated/Unreserved <u>ENDING</u> Fund Balance			
Available for Budgeting	\$1,792,950	\$1,647,569	\$1,393,058
Total Increase/(Decrease) in Fund Balance for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	(\$793,196)	(\$145,381)	(\$254,511)
<u>Fund Balance Components at Beginning of FY</u>	7/1/19	7/1/20	
Cash	\$2,399,030	\$2,094,326	
Accounts Receivable-AR Module	584,204	585,519	
Vouchers Payable	(150,544)	(35,000)	
Accounts Payable	(174,873)	-	
Retention Payable	(7,300)	(7,300)	
Allowance for Uncollectable Accounts	-	(584,204)	
Connection Fees Receivable - Larkfield Estates	10,418	69,597	
Encumbrances	(74,789)	(329,988)	
Total Beginning Fund Balance	\$2,586,146	\$1,792,950	

FY 2021-22 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: Sanitation Zone - A.L.W. - Bonds
Fund/Department ID: 44715-33100300

Account No. and Title	Adopted 2020-21	Requested 2021-22	Difference	Percent Change
REVENUES:				
<u>USE OF MONEY</u>				
44002 Interest on Pooled Cash	\$9,270	\$2,300	(\$6,970)	(75.19%)
Subtotal Use of Money	\$9,270	\$2,300	(\$6,970)	(75.19%)
<u>OTHER FINANCING SOURCES</u>				
47101 Transfers in - Within a Fund	\$442,839	\$433,338	(\$9,501)	(2.15%)
Subtotal Other Financing Sources	\$442,839	\$433,338	(\$9,501)	(2.15%)
TOTAL REVENUES	\$452,109	\$435,638	(\$16,471)	(3.64%)
EXPENDITURES:				
<u>SERVICES AND SUPPLIES</u>				
51242 Bank Charges	\$3,000	\$500	(\$2,500)	(83.33%)
Subtotal Services and Supplies	\$3,000	\$500	(\$2,500)	(83.33%)
<u>OTHER CHARGES</u>				
53103 Interest on LT Debt	\$57,916	\$49,516	(\$8,400)	(14.50%)
53104 Other Interest Exp	22,126	22,126	\$0	0.00%
Subtotal Other Charges	\$80,042	\$71,642	(\$8,400)	(10.49%)
<u>ADMINISTRATIVE CONTROL ACCOUNT</u>				
59004 Admin Control Acct	\$359,797	\$361,196	\$1,399	0.39%
59005 Admin Control Acct-Clearing	(359,797)	(361,196)	(1,399)	0.39%
Subtotal Administrative Control	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$83,042	\$72,142	(\$10,900)	(13.13%)
TOTAL NET COST <i>(Expenditures Minus Revenues)</i>	(\$369,067)	(\$363,496)	\$5,571	(1.51%)

**FY 2021-22 BUDGET
CHARACTER JUSTIFICATION**

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Sanitation Zone - A.L.W. - Bonds

Character Title: Use of Money Character No.: 44715-33100300-44

44002 Interest on Pooled Cash

This account records interest on pooled cash held for the Zone by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$230,000
Projected Interest Rate	<u>1.00%</u>
Projected/Planned Interest on Pooled Cash	\$2,300

Character Title: Other Financing Sources Character No.: 44715-33100300-47

47101 Transfers in-within a Fund

This account records the transfer of funds from the Operations Fund to cover debt payment.

Character Title: Services and Supplies Character No.: 44715-33100300-51

51242 Bank Charges

This account records the annual administrative fees from the trustee for the 2005 Revenue Bonds.

Character Title: Other Charges Character No.: 44715-33100300-53

53103 Interest on Long-Term Debt

The 2000 bonds were completely refunded in September 2005. The 2005C bonds were refunded in 2017. The request for the forthcoming fiscal year is based on the bond amortization schedule prepared at the time the bonds were refunded.

53104 Other Interest Expense

This account records the deferred refunding of the 2017 revenue bonds.

Character Title: Other Financing Uses Character No.: 44715-33100300-57

57011 Transfers out-within a Fund

This account reflects amounts transferred to the Construction Fund for expenses incurred for projects eligible for funding from the proceeds of the 2017 Revenue Bond. No transfer is budgeted for FY 21-22.

Character Title: Administrative Control Character No.: 44715-33100300-59

59004 Admin Control Account

This account reflects the principal payments for revenue bonds that were issued in 2005 and refunded in 2017 with a new interest rate of 2.33% for the life of the loan. Payments on the bonds will continue until October 2026. The request for the forthcoming fiscal year is based on the bond amortization schedule prepared at the time the bonds were refunded.

The following reflects the bond principal payment history to date:

Original Amount of the Revenue Bond Issue:	\$6,220,000
Total FY 06-07 through FY 20-21 Principal Payments:	(3,914,271)
Total FY 21-22 Principal Payments:	<u>(361,196)</u>
Outstanding Bond Amount	\$1,944,533

59005 Admin Control Account - Clearing

This is the clearing account for account 59004, Admin Control Account.

FY 2021-22 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Sanitation
Fund: Sanitation Zone - Airport / Larkfield / Wikiup - Bonds
Fund/Department ID: 44715-33100300

DESCRIPTION OF FUND ACTIVITY	Actual FY 19-20	Estimated FY 20-21	Requested FY 21-22
Undesignated/Unreserved <u>BEGINNING</u> Fund Balance			
Available for Budgeting (See Detailed Components Below)	\$181,776	\$203,855	\$230,582
Annual Revenues and Expenditures:			
Revenues - Increase fund balance	445,139	448,839	435,638
Expenditures - (Decrease) fund balance	(86,619)	(83,042)	(72,142)
Net Surplus or Deficit - Increase/(Decrease) to fund balance	<u>358,518</u>	<u>365,797</u>	<u>363,496</u>
Adjustments to Reserves/Encumbrances:			
Loss on Refunding of Debt	22,126	22,126	22,126
Capitalized Interest	-	-	-
Unrealized Gain/Loss	1,230	-	-
Change in Matured Bonds Payable	-	-	-
Principal Expenditure	<u>(359,796)</u>	<u>(361,196)</u>	<u>(371,987)</u>
Net Adjustment - Increase/(Decrease) to Fund Balance	<u>(336,440)</u>	<u>(339,070)</u>	<u>(349,861)</u>
Undesignated/Unreserved <u>ENDING</u> Fund Balance			
Available for Budgeting	\$203,855	\$230,582	\$244,217
Total Increase/(Decrease) in Fund Balance for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	\$22,079	\$26,727	\$13,635
<u>Fund Balance Components at Beginning of FY</u>	<u>7/1/19</u>	<u>7/1/20</u>	
Cash	\$547,132	\$579,179	
Cash with Fiscal Agent	-	-	
Matured Bonds Payable	(347,803)	(359,796)	
Interest Payable	(17,553)	(15,527)	
Total Beginning Fund Balance	<u>\$181,776</u>	<u>\$203,856</u>	

FY 2021-22 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: ALW Rate Stabilization Fund
Fund/Department ID: 44720-33100400

Account No. and Title	Adopted 2020-21	Requested 2021-22	Difference	Percent Change
REVENUES:				
<u>USE OF MONEY</u>				
44002 Interest on Pooled Cash	\$2,060	\$1,000	(\$1,060)	(51.46%)
Subtotal Use of Money	\$2,060	\$1,000	(\$1,060)	(51.46%)
<u>OTHER FINANCING SOURCES</u>				
47102 Transfers in - btw Govtl Funds	\$0	\$930,000	\$930,000	N/A
Subtotal Other Financing Sources	\$0	\$930,000	\$930,000	N/A
TOTAL REVENUES	\$2,060	\$931,000	\$928,940	45094.17%
EXPENDITURES:				
<u>OTHER FINANCING USES</u>				
57011 Transfers out - within a Fund	\$0	\$1,075,000	\$1,075,000	N/A
Subtotal Other Financing Uses	\$0	\$1,075,000	\$1,075,000	N/A
TOTAL EXPENDITURES	\$0	\$1,075,000	\$1,075,000	N/A
TOTAL NET COST <i>(Expenditures Minus Revenues)</i>	(\$2,060)	\$144,000	\$146,060	(7090.29%)

**FY 2021-22 BUDGET
CHARACTER JUSTIFICATION**

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Sanitation Zone - A.L.W. - Rate Stabilization

Character Title: Use of Money **Character No.:** 44720-33100400-44

44002 Interest on Pooled Cash

This account records interest on pooled cash held for the Zone by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$100,000
Projected Interest Rate	1.00%
Projected/Planned Interest on Pooled Cash	\$1,000

Character Title: Other Financing Sources **Character No.:** 44720-33100400-47

47101 Transfers in-within a Fund

This account records the transfer of available funds from the General Fund to the ALW Rate Stabilization Fund to assist in funding the ALW Operations Fund, on an as-needed basis in order to comply with the debt financing covenants. There is a budgeted transfer planned for FY 21-22 in the amount of \$930,000.

Character Title: Other Financing Uses **Character No.:** 44720-33100400-57

57011 Transfers out-within a Fund

This account reflects amounts transferred from the ALLW Rate Stabilization Fund to the ALW Operations Fund in order to comply with the debt financing covenants. There is a budgeted transfer planned for FY 21-22 in the amount of \$1,075,000.

FY 2021-22 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Sanitation
Fund: Sanitation Zone - Airport / Larkfield / Wikiup - Rate Stabilization
Fund/Department ID: 44720-33100400

DESCRIPTION OF FUND ACTIVITY	Actual FY 19-20	Estimated FY 20-21	Requested FY 21-22
Undesignated/Unreserved <u>BEGINNING</u> Fund Balance			
Available for Budgeting (See Detailed Components Below)	\$466	\$150,476	\$151,976
Annual Revenues and Expenditures:			
Revenues - Increase fund balance	150,008	1,500	931,000
Expenditures - (Decrease) fund balance	0	0	(1,075,000)
Net Surplus or Deficit - Increase/(Decrease) to fund balance	<u>150,007</u>	<u>1,500</u>	<u>-144,000</u>
Adjustments to Reserves/Encumbrances:			
Unrealized Gain/Loss	2	-	-
Net Adjustment - Increase/(Decrease) to Fund Balance	<u>2</u>	<u>-</u>	<u>-</u>
Undesignated/Unreserved <u>ENDING</u> Fund Balance			
Available for Budgeting	\$150,476	\$151,976	\$7,976
Total Increase/(Decrease) in Fund Balance for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	\$150,010	\$1,500	(\$144,000)
<u>Fund Balance Components at Beginning of FY</u>	<u>7/1/19</u>	<u>7/1/20</u>	
Equity in Pooled Cash	\$466	\$150,476	
Total Beginning Fund Balance	<u>\$466</u>	<u>\$150,476</u>	

FY 2021-22 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: Larkfield Estates Sewer System
Fund/Department ID: 44725-33100500

Account No. and Title	Adopted 2020-21	Requested 2021-22	Difference	Percent Change
REVENUES:				
<u>USE OF MONEY</u>				
44002 Interest on Pooled Cash	\$4,120	\$2,000	(\$2,120)	(51.46%)
Subtotal Use of Money	\$4,120	\$2,000	(\$2,120)	(51.46%)
TOTAL REVENUES	\$4,120	\$2,000	(\$2,120)	(51.46%)
EXPENDITURES:				
<u>OTHER CHARGES</u>				
53103 Interest on Long-Term Debt	\$32,000	\$32,000	\$0	0.00%
Subtotal Other Charges	\$32,000	\$32,000	\$0	0.00%
<u>ADMINISTRATIVE CONTROL</u>				
59002 Advnaces	\$28,000	\$28,000	\$0	0.00%
59003 Advances Clearing	(28,000)	(28,000)	0	0.00%
Subtotal Administrative Control	\$0	\$0	\$0	N/A
<u>FIXED ASSETS</u>				
19832 CIP - Infrastructure	\$150,000	\$0	(\$150,000)	(100.00%)
19841 Acq - WIP-Intangibles	0	0	0	N/A
Subtotal Fixed Assets	\$150,000	\$0	(\$150,000)	(100.00%)
TOTAL EXPENDITURES	\$182,000	\$32,000	(\$150,000)	(82.42%)
TOTAL NET COST <i>(Expenditures Minus Revenues)</i>	\$177,880	\$30,000	(\$147,880)	(83.13%)

**FY 2021-22 BUDGET
CHARACTER JUSTIFICATION**

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Sanitation Zone - Larkfield Estates Sewer System

Character Title: Use of Money **Character No.:** 44725-33100500-44

44002 Interest on Pooled Cash

This account records interest on pooled cash held for the Zone by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$200,000
Projected Interest Rate	1.00%
Projected/Planned Interest on Pooled Cash	\$2,000

Character Title: Other Charges **Character No.:** 44725-33100500-53

53103 Interest on Long-Term Debt

This account records the interest on the Facilities Fund loan for the Larkfield Estates Sewer Main Project.

Character Title: Administrative Control Account **Character No.:** 44725-33100500-59

59002 Advances

This account records the principal on the Facilities Fund loan for the Larkfield Estates Sewer Main Project.

59003 Advances - Clearing

This is the clearing account for account 59002.

Character Title: Fixed Assets **Character No.:** 44725-33100500-19

19832 CIP - Infrastructure

This account can be used to provide capacity to new users pursuant to the County General Plan, as well as for treatment plant and reclamation system improvement projects.

Larkfield Estates Sewer Main Project completed in FY20-21, no planned work in FY21-22.

FY 2021-22 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Sanitation
Fund: Sanitation Zone - Larkfield Estates Sewer System
Fund/Department ID: 44725-33100500

DESCRIPTION OF FUND ACTIVITY	Actual FY 19-20	Estimated FY 20-21	Requested FY 21-22
Undesignated/Unreserved <u>BEGINNING</u> Fund Balance			
Available for Budgeting (See Detailed Components Below)	\$384,155	\$602,386	\$252,386
Annual Revenues and Expenditures:			
Revenues - Increase fund balance	2,769,448	10,000	2,000
Expenditures - (Decrease) fund balance	(3,507,322)	(332,000)	(32,000)
Net Surplus or Deficit - Increase/(Decrease) to fund balance	<u>(737,875)</u>	<u>(322,000)</u>	<u>(30,000)</u>
Adjustments to Reserves/Encumbrances:			
Unrealized Gain/Loss	18,325	-	-
Change in Encumbrances	(1,206,970)	-	-
Larkfield Estates - Long-Term Receivables	(2,707,250)	-	-
Principal Received - Advances from Other Funds	4,852,000	-	-
Principal on loan payment to Facilities Fund	-	(28,000)	(28,000)
Net Adjustment - Increase/(Decrease) to Fund Balance	<u>956,105</u>	<u>(28,000)</u>	<u>(28,000)</u>
Undesignated/Unreserved <u>ENDING</u> Fund Balance			
Available for Budgeting	\$602,386	\$252,386	\$194,386
Total Increase/(Decrease) in Fund Balance for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	\$218,231	(\$350,000)	(\$58,000)
<u>Fund Balance Components at Beginning of FY</u>	<u>7/1/19</u>	<u>7/1/20</u>	
Equity in Pooled Cash	\$389,556	\$2,515,049	
Accounts Receivable-AR Module	\$0	\$41,650	
Vouchers Payable	(\$5,401)	(\$2,118)	
Accounts Payable	\$0	(\$616,983)	
Retention Payable	\$0	(\$128,241)	
Encumbrances	\$0	(\$1,206,971)	
Total Beginning Fund Balance	<u>\$384,155</u>	<u>\$602,386</u>	